



# Community Learning Delivery Application

## 2016-2017

### **Applications for Grant Funding**

Middlesbrough Community Learning is currently seeking applications for grant funding for the academic year August 2016-July 2017 from learning providers with the capacity to deliver high-quality community learning provision to meet the outcomes and criteria which are set out in this document.

This Community Learning Application for funding and commissioning activities outlines the requirements of the Middlesbrough Community Learning to achieve its strategic and organisational targets for 2016-2017. It details the type and extent of community learning activities that the MCL is seeking to secure for 2016-2017

There are a range of key strategic plans and documents which provide the evidence base for local priorities and needs. These include:

- Joint Strategic Needs Assessment for Health
- Middlesbrough Joint Health and Wellbeing Strategy 2013-2023
- Police and Crime plan 2015/2017 - Cleveland
- MAP Strategic Plan
- LEP Skills Strategy
- Vision for Middlesbrough 2025
- Middlesbrough Census
- One Planet Living



Middlesbrough Community Learning will commission adult learning in the following key priority areas:

### Safer Communities

Ref Code	Priority
SC1	<ul style="list-style-type: none"> <li>• Support the reduction of re-offending</li> </ul>
SC2	<ul style="list-style-type: none"> <li>• Support people to move away from crime and anti-social behaviour (ASB) and reduce the vulnerability to prevent people becoming victims of crime</li> </ul>
SC3	<ul style="list-style-type: none"> <li>• Support awareness raising in relation to issues such as domestic violence, anti social behaviour, hate crimes etc.</li> </ul>
SC4	<ul style="list-style-type: none"> <li>• Create awareness of safety within the town centre and local neighbourhoods</li> </ul>
SC5	<ul style="list-style-type: none"> <li>• Support the reduction of repeat victimisation</li> </ul>

### Stronger Communities

Ref Code	Priority
STC 1	<ul style="list-style-type: none"> <li>• Support people to be able to use the internet in their daily lives</li> <li>•</li> </ul>
STC2	<ul style="list-style-type: none"> <li>• Promote regeneration through culture, arts and learning by means of cultural activities that contribute to the quality of life and well-being of individuals and communities</li> </ul>
STC3	<ul style="list-style-type: none"> <li>• Empower local people to have a greater voice and influence over local decision-making and a greater role in public service delivery</li> </ul>
STC4	<ul style="list-style-type: none"> <li>• Improve the quality of life for people, in particular the most disadvantaged communities</li> </ul>
STC5	<ul style="list-style-type: none"> <li>• Ensure that Middlesbrough is a cohesive and harmonious community where people from different backgrounds get on well together</li> </ul>
STC6	<ul style="list-style-type: none"> <li>• Support the development of Dementia Friendly Communities</li> </ul>
STC7	<ul style="list-style-type: none"> <li>• Develop leisure activity which may be an end in itself but could provide the springboard for progression to skills learning funded by the Skills Funding Agency</li> </ul>

STC8	<ul style="list-style-type: none"> <li>Support people to develop their financial literacy and manage their money more effectively</li> </ul>
STC9	<ul style="list-style-type: none"> <li>Support the training of volunteers and the development of volunteering opportunities</li> </ul>

### Supporting Parents and Carers

Ref Code	Priority
SP 1	<ul style="list-style-type: none"> <li>Raise the achievement of children and young people (supporting the early development of children, including Literacy and Phonic Development and in Secondary schools the development of English, Maths and Science).</li> </ul>
SP2	<ul style="list-style-type: none"> <li>Encourage children's health and wellbeing (mental health, access to leisure and sporting activities etc)</li> </ul>
SP3	<ul style="list-style-type: none"> <li>Ensure that children and young people are kept safe from deliberate, neglectful or accidental harm or exploitation</li> </ul>
SP4	<ul style="list-style-type: none"> <li>Support Parents and carers to raise aspirations of their children</li> </ul>

### Promoting Health and Well-Being

Ref code	Priority
HB 1	<ul style="list-style-type: none"> <li>Improve the quality of life of vulnerable people in Middlesbrough</li> </ul>
HB 2	<ul style="list-style-type: none"> <li>Help promote health, well-being, independence, inclusion and choice</li> </ul>
HB 3	<ul style="list-style-type: none"> <li>Support people with learning difficulties and/or disabilities to live independently</li> </ul>
HB 4	<ul style="list-style-type: none"> <li>Ensure that the gap is closed between levels of health of Middlesbrough residents and the national average, as well as the gap between priority neighbourhoods and the Middlesbrough average</li> </ul>
HB 5	<ul style="list-style-type: none"> <li>Support the preventative agenda in relation to health and well-being</li> </ul>
HB 6	<ul style="list-style-type: none"> <li>Support people to be get involved in sport and be more physically active</li> </ul>

### Environmental Sustainability

Ref Code	Priority
ES 1	<ul style="list-style-type: none"> <li>Support people to reduce the amount of their income they use on household fuel bills</li> </ul>
ES2	<ul style="list-style-type: none"> <li>Improve the standard of cleanliness throughout the town</li> </ul>
ES3	<ul style="list-style-type: none"> <li>Increase the amount of household waste that is recycled and composted</li> </ul>

## Application Form

Please complete and return application form to: [Claire.kemp@mcls.ac.uk](mailto:Claire.kemp@mcls.ac.uk)

## Section A – Organisation details

### 1.Name and description of your organisation

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### 2.Address of your organisation

UKPRN(UK Provider reference number)	

\*UK Register of Learning Providers reference number – For further information visit: [www.ukrlp.co.uk](http://www.ukrlp.co.uk)

### 3. Website address of your organisation

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**4. Describe what you are planning to do that is new and innovative.**

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**5. Documentation**

**Please note: You will need to supply the following documents prior to delivery**

Do you have the following documentation in place?

Tick	Paperwork
	Scheme of Work
	Session Plans
	Individual Learning Plans with a minimum of initial assessment, progress and achievement
	Induction for learners
	Risk Assessment for the course/Activity
	Registers
	Exit Paperwork recording wider outcomes, progression and achievement

Tick	Document
	Public and Employer Liability Insurance
	Safeguarding and Prevent Policy/Procedure
	Health and Safety Policy/Procedure
	Evidence of current risk assessment (Venue and Session)
	A copy CV of all staff involved in the delivery of training showing that delivery staff have/or a working towards the level 3 Award in Education and Training
	Evidence of current DBS check

**5. Project Size/Learner numbers.**

\*Please indicate below how many learners you intend to engage and how many courses you want to deliver. (The costs are what we will pay per unique learner – a learner can only be claimed once

throughout the project. Note: It is unlikely that MCL will contract with a single provider for more than 100 learners)

Delivery Hours	Engagement Payment per learner	Completion Payment per learner	Number of courses	Number of learners
5-9	£30	£10		
10-14	£50	£25		
15+	£70	£30		
Total				

**Please note that providers will be expected to cooperate with the MCL and/or OFSTED in allowing access to classes for quality improvement purposes and inspection**

### Section C: Support for Your Project

If your bid is successful we would expect all providers to attend a Manager’s contract meeting and all delivery staff to attend a preparing to deliver session. There is also an expectation that organisations will attend partnership events to share good practice and celebrate successes.

### Section D: Declaration and Authorisation

I declare that the information supplied in this application is true and that any grant funding received from the Middlesbrough Community Learning will be used for the purposes described in this application form.

Name of person with overall responsibility for the learning programme	
Position	
Date	

Applications should be made by submitting the electronic application form to:  
**Claire.kemp@mcls.ac.uk**

**Office use only** : Ref Code:
